

Roll Call -

Commission Chair Cushing opened the meeting at 9:00 AM from the Commissioners Chambers with all Commissioners, Treasurer Mower, Administrator Adkins and Deputy Administrator LaBree present.

Pledge of Allegiance - Commissioner Baldacci

Approval of Meeting Minutes -

Commissioner Baldacci made a motion to approve the June 18th, 2024 Meeting Minutes. Commissioner Marshall seconded the motion. Vote to approve 3-0. Signed.

Public Comment – None

Deeds Update -

Registrar Bulay reported the following:

- Document count for January to June 2024 recorded 15,113 documents
 - 5-year average – 18,570
- Revenue for January to June 2024 was \$542,730 turned over to the general fund
 - 5-year average - \$654,857
- Registrar Bulay believes that we will reach our projected \$1.1M in revenue for the 2024 budget since the second part of the year is typically very lucrative.
- Discussion on the current computer contract with Browntech Software. After discussion, Commissioners recommended going out to RFP for the Deeds Records Management System contract. Registrar Bulay will work with Administrator Adkins.

UT – Road Paving Project / Greenfield Township Bid Opening

Commission Chair Cushing opened the bids for the UT Road Paving Project in Greenfield Township. The following six vendors submitted their bid by the July 1st, 2024 deadline.

Vendor	Quote
Pike Industries, Inc. - Fairfield	\$610 ton/\$141.00 overlay
Street’s Landscape & Lawn Care – Old Town	\$610 ton/\$98.75 overlay
Wellman Paving – Winterport	\$610 ton/\$102.50 overlay
Northeast Paving - Bangor	\$610 ton/\$130.00 overlay
B & B Paving, Inc. - Hermon	\$610 ton/\$106.00 overlay
Eaton Paving & Excavation, LLC – Deer Isle	\$610 ton/\$118.31 overlay

Commissioner Baldacci moved to accept Director Buswell’s recommendation of Street’s Landscape and Lawn Care. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

UT – Myra Road Gravel Project / Greenfield Township Bid Opening

Commission Chair Cushing opened the bids for the UT Myra Road Gravel Project in Greenfield Township. The following four vendors submitted their bid by the July 1st, 2024 deadline.

Vendor	Quote
Emery Lee & Lee's General Trucking - Medway	\$36.00 Totaling: \$187,200
Thornton Construction - Milford	\$15.25 Totaling: \$84,300
M O Harris, Inc. - Howland	\$27.25 Totaling: \$141,700
Joe Reinzo Excavating - Milford	\$15.30 Totaling: \$79,560

Commissioner Marshall moved to take these bids under advisement. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Commissioner Baldacci moved to authorize Administrator Adkins to make final action after Director Buswell's review. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Public Hearing –

Chair Cushing opened the hearing at 9:25 AM for the Rocky Mountain Trail Riders ATV Poker Run Special Event Permit. The run will be taking place on August 31st, 2024. Lowell Selectman, Brian Moura spoke in affirmative of the Trail Riders ATV Poker Run. Public Hearing closed at 9:26 AM. Commissioner Marshall made a motion to approve the request for the Special Event Permit for the Rocky Mountain Trail Riders ATV Poker Run fundraiser and waive the \$50 fee. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Signed.

UT Update –

- The Lee Ambulance agreement was presented. After discussion, Commissioner Marshall moved to approve the Lee Ambulance Agreement as presented. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Signed.
- Consultant Paul Froman, presented the Fire & EMS Services Analysis for the Howland Region. After discussion, the commission showed an interest in retaining Mr. Froman for additional consultant work. Administrator Adkins will work with Mr. Froman and report to the Commission with a plan.
- Board Members President Robert Genest (Enfield), Chief Josh McNally (Howland), Secretary Brian Moura (Lowell), Vice-President Jeff Arrants (Howland), Matthew McIntyre (Lowell) presented for approval and signatures a contract for Central Maine Highlands Fire & EMS to join District 1. After discussion, Commissioner Marshall moved to approve Central Maine Highland Fire and EMS to join District 1. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Signed.

UT Update – Continued:

Commissioner Baldacci moved to approve Administrator Adkins to sign the official document. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

- Board Members then discussed the Fire and EMS services on I-95.
- Director Buswell reported on the Argyle landslide that occurred recently. A family has been affected with their home ready to slide in the Penobscot River. This area needs to be stabilized. FEMA has a grant available that the homeowner would be eligible for, but would need a sponsor. Commissioner Baldacci moved that County of Penobscot sponsor the FEMA hazard mitigation grant monies for the family homeowners. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Recess - 10:27 AM

Resumed - 10:35 AM

EMA – Variable Message Boards

Commission Chair Cushing opened the bid for EMA / (two) Variable Message Boards. The following one vendor submitted their bid by the June 28th, 2024 deadline.

Vendor	Quote
White Sign - Stillwater	\$34,410.00

Commissioner Baldacci moved to take this bid under advisement. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

EMA – Telescoping Communication Tower

Commission Chair Cushing opened the bid for EMA / Telescoping Communication Tower. The following one vendor submitted their bid by the June 28th, 2024 deadline.

Vendor	Quote
Aluma Tower / WILL-BURT – Vero Beach, FL	\$48,905.00 \$53,561.25 with shipping

Commissioner Baldacci moved to take this bid under advisement. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

EMA – Enclosed Cargo Trailer

Commission Chair Cushing opened the bids for EMA / Enclosed Cargo Trailer. The following five vendors submitted their bids by the June 28th, 2024 deadline.

Vendor	Quote
Phoenix Contracting – Ashland, OH	\$9,899.00
Maine Trailer – Hampden	\$7,595.00
Truckworks & More – Bangor	\$9,345.50
Renown Cargo Trailers – Douglas, GA	\$4,955.00
Legacy Brothers – Mebane, NC	\$9,250.00

Commissioner Baldacci moved to take these bids under advisement. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

EMA – Unmanned Aircraft Systems

Commission Chair Cushing opened the bid for EMA / (two) Unmanned Aircraft Systems. The following one vendor submitted their bid by the June 28th, 2024 deadline.

Vendor	Quote
RMUS, LLC – Centerville, UT	\$16,336.71

Commissioner Baldacci moved to take this bid under advisement. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Katahdin Region Development Board –

Executive Director Amy Collinsworth reported on her efforts putting together the Town of East Millinocket SummerFest Community Event.

ARPA Update –

Grant Manager Dana re-presented Trident Medical International's ask of \$35,210 for District 2. After discussion, Commissioner Baldacci made a motion to fund \$30K. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Grant Manager Dana presented the following sub-recipient applications:

- Commissioner Baldacci moved to approve closing of sub-recipient grants. Commissioner Marshall seconded the motion. Vote to close passed 3-0. There will not be any additional recommendations until after September/October.
- Katahdin Historical Society – Requesting \$25,000 for a Boy Scout Museum. This application does not qualify for sub-recipient funding and is missing non-profit document designation. Wayne Mallar addressed the Commission on this request. After discussion, Commissioner Baldacci agreed to sponsor this application under District 1's Commissioners Fund in the amount of \$20K. Commissioner Marshall seconded the motion. Vote to approve passed 3-0 on the condition that Mr. Mallar provides missing documentation.
- Discussion on the Millinocket Regional Hospital (second application) is requesting \$514,141 for a CT scanner for the emergency room. No decision will be made at this time.
- Discussion on the Patten Memorial Library with a \$1.5M request for construction of a 12,000 sq ft library/community center with a kitchen and community room to hold 100 people for public meetings and events; To be used as a warming and cooling center. Private technology and spaces for telehealth and rentable office space. Public service applications such as Tourism Partnership, Maker Space, Children's and Teen space as well as library services. No decision will be made at this time.
- Town of Mt. Chase – Requesting \$124,000 for the reconstruction of a salt/sand shed. \$20K will be contributed from the town's ARPA funds received. Grant Manager Dana will contact Mt. Chase and explain the situation as to why the application was declined.
- UMaine Ambulance – Requesting \$77,935 for a 2023 Chevy Tahoe for Emergency Response. No decision was made at this time.
- Veazie Water District – Requesting \$118,000 for a generator and main line camera. \$10K will be contributed from the Town. No decision was made at this time.
- Fresh Start (third application) Requesting \$90,000 for furnishings in their 2 newly acquired houses. This application was declined.

Treasurer's Update –

Treasurer Mower reported on a Strategic and Capital Planning Municipal Subcommittee that he feels would benefit the County. After discussion, Commissioner Marshall moved that we put together a 5-year strategic & capital planning municipal subcommittee with the caveat that Administrator Adkins be included in the process. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

Administrative Update –

Administrator Adkins and Deputy Administrator LaBree presented the following:

- County offices will be closed July 4th and July 5th.
- Discussion on when the next July Commissioners meeting will be held. After discussion, Commission decided on July 30th.

Commissioner Baldacci left the meeting at 11:38 AM

HR Update –

Deputy Administrator / HR Director LaBree presented the following:

- After review of the Tuition Reimbursement Policy, Commissioner Marshall moved that we accept the Tuition Reimbursement Policy as presented. Commissioner Cushing seconded the motion. Vote to approve passed 2-0. Commissioner Baldacci is supportive.
- Update on the counties open positions were presented and discussed.

Approval of Warrants-

Payroll Warrant	06.21.24 \$ 313,641.06	06.28.24 \$ 336,232.36
A/P General Fund	06.25.24 \$ 733,583.71	07.02.24 \$ 134,305.09
A/P PRCC Bond	06.25.24 \$ N/A	07.02.24 \$ N/A
A/P Unorg Terr	06.25.24 \$ 12,493.05	07.02.24 \$ 66,126.88
A/P UT TIF	06.25.24 \$ 15,469.31	07.02.24 \$ 98.00
A/P ARPA	06.25.24 \$ 92,778.94	07.02.24 \$ 24,237.69

Commissioner Marshall made a motion to approve the warrants as presented as Item M listed on the agenda. Commissioner Cushing seconded the motion. Vote to approve 2-0. Signed.

Payroll status changes signed for: Anastasia Davis, Tate Scovil, Keith Hotaling, Matthew Poole, Oshane Reid, Anastasia Champagne, Philip Oulton, Salvador Cloukey, Damien Goodwin, George Harrison, Maxime Pierre, Joshua Legassie, Tammy Adams, Samuel McCarty, Kellie Williams and Tracie Wasson.

Executive Session---Commissioner Marshall made a motion to go into Executive Session at 11:46 AM under 1 M.R.S.A. § 405 (6) (C) Acquisition of Real Property. Commissioner Cushing seconded the motion. Vote to approved passed 2-0. Present were: Commissioner Cushing, Commissioner Marshall, Treasurer Mower, Administrator Adkins, Deputy Administrator LaBree and Director MacDonald. Session ended at 12:07 PM.

Action Taken - None

Commissioner Marshall moved to adjourn the meeting at 12:08 PM with no further business on the agenda. Commissioner Cushing seconded the motion. Vote to approve passed 2-0.

Certified By:

Administrator, Scott Adkins

Andre E. Cushing, III, Chair

Peter K. Baldacci, Commissioner

David S. Marshall, Commissioner